

**POMPANO BEACH POLICE & FIREFIGHTERS' RETIREMENT SYSTEM**  
**50 NE 26 Ave, Suite 302**  
**Pompano Beach, Florida 33062**  
**Phone (954) 782-4161 - Fax (954) 782-5784**

**BOARD OF TRUSTEES AGENDA FOR SEPTEMBER 18, 2023 AT 3:00 PM**

1. **Call to Order**
2. **Audience to Be Heard**
3. **Seating of Trustees**
  - **Election of Officers – Chairman and Vice-Chairman/Secretary**
  - **Review of Committee Members**
4. **Consent Agenda Items**
  - a) **Approval of Agenda of Regular Board Meeting on September 18, 2023**
  - b) **Approval of Minutes of Regular Board Meeting on August 21, 2023**
  - c) **Approval of NR and DROP Entry November 1, 2023 for Driver/Engineer Kevin Phillipson**
  - d) **Approval of DROP Loan Application from Firefighter James Leto**
  - e) **Ratification and Approval of Warrant Log**
5. **Annual Custodian Meeting with Karen Russo, Salem Trust Company**
6. **Southeastern Advisory Services, Inc.**
  - **August 2023 Flash Report**
  - **Alternative Investment Review and Recommendation**
7. **Sugarman, Susskind, Braswell & Herrera Legal Report**
  - **Opinion Re Registration Fee Waiver and Travel Stipend**
8. **Administrative and Miscellaneous Issues**
  - **Update Re 2023 Annual Disability Review**
  - **Adopt Administrative Budget for FY 2023-2024**
  - **Approval of Election for Unexpired Portion of Fire Trustee Seat**
  - **Policy Re Trustee Attendance and Voting Via Electronic Media Technology**
  - **Proposed Fee Increase for Actuarial Services Agreement**
  - **Approval of Contract for Professional Services Rossman Legal**
9. **Committee Reports**
  - **Professional Advisors Review Committee**
  - **Investment Committee**
  - **Communications and Cyber-Review Committee**
  - **Budget Committee**
  - **Building Committee**
10. **Chairman's Report**
11. **Executive Director's Report**
12. **Adjournment – NEXT MEETING IS MONDAY, OCTOBER 16, 2023**

**NOTE:** If a person decides to appeal any decision made by this Board with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings and, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephonic access to the meeting will be provided.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact Debra Tocarchick, Executive Director, no later than seven (7) days prior to the proceeding. For assistance, telephone (954) 782-4161; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).