

POMPANO BEACH POLICE & FIREFIGHTERS' RETIREMENT SYSTEM

**2335 EAST ATLANTIC BLVD.
SUITE 400
POMPANO BEACH, FLORIDA**

**BOARD OF TRUSTEES MINUTES
REGULAR MEETING
JANUARY 16, 2018**

The Board of Trustees convened at the Pompano Beach Police and Firefighters' Pension Office, Pompano Beach, Florida. The Chairman called the meeting to order at 3:00 PM.

PRESENT: Chairman Paul O'Connell
Vice-Chairman Richard Samolewicz
Trustee Sharra Aaronian
Trustee Daniel Christophers
Trustee Robert Drago
Trustee Vincent Femia
Trustee David Hall
Trustee Peter McGinnis
Trustee Jorge Rossi

ALSO PRESENT: Pedro Herrera, Esq., Board Attorney
Debra Tocarchick, Executive Director
Maureen Femia, Police Retiree Liaison
Moises Ariza, Marcum, LLP

VISITORS: Brian Donnelly, BSO, Founder 9463 Foundation
Connie Donnelly

AUDIENCE TO BE HEARD

Brian Donnelly with BSO and the Foundation for Florida's Fallen Officers thanked the Trustees for their personal donations to the 2017 Christmas Toy Drive. The Foundation was successful this year in raising donations to provide a Christmas present to over 1,000 children and seven laptops to those graduating from High School.

The Chairman noted that a park dedication to Fallen Sergeant Chris Reyka is being coordinated for a not yet determined date in April 2018.

APPROVAL OF AGENDA

MOTION: To approve the January 16, 2018 agenda as presented with the addition of a retirement application from Deputy Julie Foster. PASSED 9-0.

	M O T I O N	S E C O N D	V O T E D Y E S	V O T E D N O
O'Connell			X	
Samolewicz			X	
Aaronian			X	
Christophers		X	X	
Drago			X	
Femia			X	
Hall			X	
McGinnis			X	
Rossi	X		X	

Board of Trustees Minutes Page Two	January 16, 2018	TRUSTEES	M	S	Y	N
<u>APPROVAL OF MINUTES</u>						
<p>MOTION: To waive the reading of the minutes of the Regular Board meeting on November 20, 2017 and to approve same as presented with the following corrections: 1) page 2, paragraph 4, be changed to “them” not “him”, and 2) the paragraph include a comment that Trustee Drago expressed a belief that the recording system malfunctioned or was broken. PASSED 8-1.</p>	<p>O’Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>	<p>X</p>	<p>X</p>
<p>MOTION: To waive the reading of the minutes of the Regular Board meeting on December 18, 2017 and to approve same as presented. PASSED 9-0.</p>	<p>O’Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>		
<u>APPROVAL OF DROP APPLICATION</u>						
<p>MOTION: To approve the application for Normal Retirement and DROP Entry effective 02/01/2018 from Firefighter Edwin Adams. PASSED 9-0.</p>	<p>O’Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>		
<u>APPROVAL OF RETIREMENT APPLICATION</u>						
<p>MOTION: To approve the application for Normal Retirement effective 03/09/2018 from Deputy Julie Foster. PASSED 9-0.</p>	<p>O’Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>		
<p>It was noted that there remains two active police officer members in the Plan.</p>	<p>O’Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>		

Board of Trustees Minutes Page Three	January 16, 2018	TRUSTEES	M	S	Y	N
<u>RATIFICATION AND APPROVAL OF WARRANTS</u>						
<p>MOTION: To ratify and approve payments of benefits and expenses as set forth on Warrants Nos. 4928, \$761,857.52; No. 4929, \$11,288.03; No. 4930, \$4,541.29; No. 4931, \$68,366.66; No. 4932, \$575,295.62; No. 4933, \$74,141.66; No. 4934, \$2,307.90. PASSED 9-0.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>			<p>X X X X X X X X X</p>	
<u>PRESENTATION OF THE 9/30/2017 AUDIT REPORT BY MOISES ARIZA OF MARCUM LLP</u>						
<p>Moises Ariza, CPA, with Marcum LLP presented the September 30, 2017 Financial Statements, with comparison to September 30, 2016. After conducting the audit in accordance with auditing standards generally accepted in the United States, and standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller of the United States, an unmodified, otherwise known as "clean opinion", was issued</p>						
<p>A summary of the highlights from the discussion include:</p> <ul style="list-style-type: none"> • Net position increased by \$14.1 million from \$223.8 million at September 30, 2016 to \$237.9 million at September 30, 2017 or 6.3%, primarily due to positive investment returns. • The time-weighted rate of return on investments was 10.91%, net of fees, on a market value basis, which exceeded the assumed investment rate of return of 7.50%. • At September 30, 2017, the System's fiduciary net position as a percent of the total pension liability was 69.35%, representing an increase of 1.95% from the prior year. • The System received \$1.6 million in member contributions, \$8.1 million in employer contributions and \$2.3 million in revenue from the State of Florida during 2017. • At September 30, 2017 the net pension liability of the employer(s) was approximately \$105.1 million which decreased \$3.2 million from the prior year. • No material weaknesses or significant deficiencies of internal control over financial reporting were detected during the course of the audit. • Concluded tests of compliance results disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. 						


<p>Board of Trustees Minutes Page Four</p> <p style="text-align: right;">January 16, 2018</p>	TRUSTEES	M	S	Y	N
<p>MOTION: To approve the 9/30/2017 audited financial statements as presented. PASSED 9-0.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>		<p>X</p>	<p>X X X X X X X X X</p>	
<p><u>SUGARMAN & SUSSKIND PA LEGAL REPORT</u></p>					
<p>Mr. Herrera discussed a Cayman Islands Tax Status Questionnaire requested by Ironwood International Ltd. The form requests a significant amount of personal information on all of the Trustees, such as addresses, social security numbers, birth dates, etc. Graystone reached out to Ironwood for an opinion on the matter, who then turned it over to their custodian bank, BNY Mellon. After discussion with BNY Mellon, it was agreed that the controlling names should be listed on the form however no other information is necessary. Mr. Herrera proposed other options to list the Executive Director's name or to designate a non-police or non-firefighter as the representative controlling person(s). The Board decided to list only the names of the Trustees and the address of the Pension Office since this information is a matter of public record.</p>					
<p>MOTION: To authorize the Chairman to execute the Cayman Islands Tax Status Questionnaire that shows only the Trustees' names and the Pension Board address in Part V – Controlling Persons, as recommended by Graystone Consulting and Sugarman & Susskind. PASSED 9-0.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>	
<p>Mr. Herrera provided a legislative update on two Bills that have been filed which could directly affect the Pension Fund: House Bill 695/Senate Bill 900, and Senate Bill 980.</p>					
<p>HB 695/SB 900 seeks to add benefits to firefighters that have been diagnosed with cancer. This is the second time we have seen this on the legislative side and it likely has some traction. The proposed Bill is generous in terms of what has historically been provided to public employees in the state of Florida. It may be something that is toned down as the session proceeds. While it may not raise the liability of the Plan, it would certainly change some of the disability assumptions used.</p>					
<p>Senate Bill 980 seeks to impose a host of additional reporting requirements that would be required as part of the annual actuarial valuation. The belief is that it seeks disclosure transparency. There is no counterpart Bill filed in the House. In theory this Bill shouldn't increase the City's cost although it would add an administrative layer of disclosure reporting.</p>					

Board of Trustees Minutes Page Five	January 16, 2018	TRUSTEES	M	S	Y	N
<p>Sugarman & Susskind will keep the Board apprised of any new legislative developments as they occur.</p>						
<p>Mr. Herrera addressed an inquiry regarding House Bill 815 noting that it seeks to revise travel regulations outside of the state for county or municipal officers. This Bill would not affect the Pension Board of Trustees.</p>						
<p>Mr. Herrera provided an update on the Captain Sandell case. Not much has changed since the December board meeting. The hope is that the attorneys for each party will revisit the settlement discussion and amicably resolve the matter.</p>						
<p><u>ADMINISTRATIVE AND MISCELLANEOUS ISSUES</u></p>						
<p>The Executive Director recommended that the Board exercise its option to extend the Marcum engagement for two additional one-year periods. She noted that at the end of the extension, it would be prudent to issue an RFP to evaluate audit pricing and service.</p>						
<p>MOTION: To exercise the option to extend the Marcum Engagement for two (2) additional one (1) year periods at the fees set forth in the Addendum dated January 5, 2018, and to authorize the Chairman to execute same. PASSED 9-0.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>	<p>X X X X X X X X X</p>	
<p>The Executive Director reported that the motion at the last Board meeting erroneously adopted the gross rate of return instead of the net rate of return.</p>						
<p>MOTION: To correct the net rate of return to 10.91% as reported on the 9/30/2017 Breakdown of Returns submitted by Graystone Consulting for the purpose of crediting earnings to the firefighters' share plan accounts on 1/1/2018. PASSED 9-0.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X X X</p>	<p>X X X X X X X X X</p>	

Board of Trustees Minutes Page Six	January 16, 2018	TRUSTEES	M	S	Y	N
<p>MOTION: To approve the January 1, 2018 Firefighters Share Plan Allocation as presented. PASSED 9-0.</p>					X	
<p>The Executive Director submitted the revised Trustees' Education and Travel Expenses Policy Statement as revised on December 18, 2017.</p>					X	
<p>MOTION: To approve the Trustees Education and Travel Expenses Policy Statement as revised on 12/18/2017. PASSED 9-0.</p>			X		X	
<p><u>COMMITTEE REPORTS</u></p>						
<p><i>Investment Committee:</i></p>						
<p>Investment Committee Chairman Aaronian updated the Board on the Investment Committee meeting from earlier in the day. The Committee reviewed the \$7.9 million cash balance as a result of City and BSO contributions, as well as a sizeable distribution from an alternative investment manager. The Committee reviewed Graystone Consulting's recommendation to reinvest ½ the balance through rebalancing. After much discussion, the Committee decided to reinvest all of the funds with the exception of the holdback for monthly liquidity.</p>						
<p>The Committee also discussed the sponsorship amount from investment managers for the annual Educational Symposium and recommended to keep it status quo.</p>				X		
<p>MOTION: To reinvest the total cash balance in the trust, minus the amount needed for January liquidity needs, through rebalancing to existing investment managers, as recommended by Graystone Consulting. PASSED 9-0.</p>			X		X	

<p>Board of Trustees Minutes Page Seven</p> <p style="text-align: right;">January 16, 2018</p>	TRUSTEES	M	S	Y	N
<p><i>Professional Advisors Committee:</i></p> <p>Professional Advisors Committee Chairman Samolewicz advised the Board that when the Compensation Policy was first created there was a lot of effort put into its creation. After further review, it was fine-tuned to add clarity to the Merit Increase provision, the Lump Sum Pay for Topped Out Employees provision, and the Year-End Employee Bonus Based on Retirement Fund Performance provision.</p> <p>Committee Chairman Samolewicz added that there is currently a salary comparison being performed by area Administrators of which the Executive Director will share the results when finalized to see if the Board's salaries compare with others.</p> <p>A question was raised as to the original intent of the Board when it directed that the Professional Advisors' Committee review the bonus provision and come up with an alternative methodology to basing it on Fund performance in that the employees have no ability to affect the Fund's performance.</p> <p>Much discussion ensued regarding the distinction between merit increases and bonus provisions. The current bonus provision was likened to profit sharing; if the Fund performs then a bonus is paid.</p> <p>Committee Chairman Samolewicz noted that the salary scale was based on the City's merit increases and the bonus provision was added as an additional incentive to attract and retain quality people. The employees have no ability to impact Fund performance but they have the opportunity to benefit from it.</p> <p>The Chairman asked the Board if it wanted to reaffirm giving bonuses. If so, then they can discuss the structure.</p> <p>MOTION: To continue giving a bonus to the Board's employees. PASSED 9-0.</p> <p>The Board discussed the current Bonus Provision Based on Fund Performance. One suggestion was to keep the current percentage parameters of 0%, 2% or 3% of salary, and to direct the Professional Advisors Committee to convene annually to determine the percentage of bonus based on the employees' job performance as opposed to the Fund's investment performance.</p> <p>MOTION: Direct the Professional Advisors Committee to meet annually in November to review the bonus provision and recommend the percentage of bonus not to exceed 3% annually. MOTION FAILED 2/7.</p> <p>Upon discussion, Committee Chairman Samolewicz requested that each Trustee send him an email providing input on the parameters.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p> <p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p></p> <p>X</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>X</p>	<p></p> <p></p> <p></p> <p>X</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>X</p>	<p></p> <p></p> <p></p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p></p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>

Board of Trustees Minutes Page Eight	January 16, 2018	TRUSTEES	M	S	Y	N
<p>One suggestion was to change the name of the salary scale from Merit to COLA and base it on 0-3% cost-of-living, and change the Bonus to Merit and base it on employee performance.</p> <p>Another suggestion was made to eliminate the bonus provision altogether and revise the salary structure to a possible 0-5% increase annually based on employee performance. If topped out, a lump sum stipend would be possible. If any employee is in between steps, they would immediately go to the new step on the scale and then be eligible for the next step at their anniversary date.</p> <p>The Board voted on the above motion which failed.</p> <p>MOTION: Revise the salary scale for merit increases from a 0-3% possible increase per step to a 0-5% possible increase per step, eliminate the Retirement Fund Performance Bonus provision altogether, and authorize the employees who are mid-step to be immediately moved up to the next step on the new scale with eligibility for annual steps on their anniversary dates. PASSED 8-1.</p> <p>No other Committee Reports were rendered.</p>						
<p><u>EXECUTIVE DIRECTOR'S REPORT</u></p> <p>The Executive Director reported on the following:</p> <ul style="list-style-type: none"> ➤ The Executive Director filed the appellate record and transcript re Jeff Poole appeal with 4th DC of Appeal on December 22. <p>Mr. Herrera advised the Board that Mr. Poole's attorney requested a 60-day extension of time for the initial brief.</p>	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X</p>	<p>X</p>	
<p>MOTION: To ratify the Chairman's decision to grant the 60-day extension of time to file the initial brief in the Jeff Poole appeal. PASSED 9-0.</p> <ul style="list-style-type: none"> ➤ Received final liquidation distribution payments from UBPA on 11/7 and 12/12 in the total amount of \$4,796.63, as a result of realizations that occurred after the 12/31/2015 redemption date. ➤ Ordinance amendment for DROP Plan interest and normal retirement/in-service distribution adopted on January 9. ➤ Fe Ryans of Comerica Bank stopped by while in town and submitted the Comerica Annual Review as of 9/30/2017. Copies are available for any interested Trustee. 	<p>O'Connell Samolewicz Aaronian Christophers Drago Femia Hall McGinnis Rossi</p>	<p>X</p>	<p>X</p>	<p>X X X X X X X</p>		

Board of Trustees Minutes Page Nine	January 16, 2018	TRUSTEES	M	S	Y	N
Trustee McGinnis requested the Board consider sponsoring a table at the Mayor's State of the City address.						
MOTION: To purchase a table at the Mayor's State of the City address. PASSED 9-0.		O'Connell Samolewicz Aaronian			X X X	
Upon discussion, Trustee Christophers questioned whether it is appropriate to donate pension funds toward sponsoring these types of events. The Chairman noted that the Pension Plan is in partnership with the City.		Christophers Drago Femia Hall			X X X X	
Mr. Herrera noted that legally speaking from a fiduciary standpoint, it is a permissible expense; however, it is certainly a business judgment for the Board with regard to questions from the members and/or the public. The Board agreed by consensus that these items should be discussed and determined on a case by case basis.		McGinnis Rossi	X	X	X X	
Trustee Drago requested Board approval to attend the IFEBP Portfolio Concepts in Management program at the Wharton School in April.						
MOTION: To approve attendance for any interested Trustee at the IFEBP Portfolio Concepts in Management program at the Wharton School in Philadelphia, PA, on April 23 – April 26, 2018. PASSED 9-0.		O'Connell Samolewicz Aaronian Christophers			X X X X	
		Drago Femia Hall McGinnis Rossi	X		X X X X X	
<u>ADJOURNMENT</u>						
MOTION: To adjourn the January 16, 2018 meeting at 5:13 PM. PASSED 9-0.		O'Connell Samolewicz Aaronian			X X X	
Respectfully submitted,		Christophers Drago Femia Hall	X		X X X X	
 Debra Tocarchick, CEBS Executive Director		McGinnis Rossi		X	X X	
<u>DISTRIBUTION:</u> Board of Trustees Robert A. Sugarman, Esq. Pedro Herrera, Esq. David Harris, Actuary City Manager Mayor and City Commission City Clerk Assistant City Attorney City HR Director President IAFF Local 1549 Marcum						

REGULAR MEETING – JANUARY 16, 2018

ITEM NO. 6 - WARRANT NOS. 4928 THROUGH 4934

Ratified and Approved on 01/16/2018

WARRANT NO.	PAYABLE TO	DESCRIPTION	AMOUNT
4928	UBS Financial Services-IRA FBO Mark Callahan	Lump sum distribution of balance of Employee-Directed Mutual Fund DROP account via trustee-to-trustee transfer to UBS Financial Services/IRA due to separation of service on 10/29/2017; \$761,857.52	761,857.52
4929	Florida U.C Fund Comprehensive Investigative Solutions Xerox Corporation Marcum, LLP	Reemployment taxes quarter ended 12/31/2017; \$52.99 Inv No. 1060, dated 11/15/2017, investigative services; \$4,163.60 Inv No. 091704424, December lease; \$172.94, excess print charges \$30.50, Total \$203.44 Inv No. 101170299; progress audit billing for 9/30/2017, Total \$6,868.00	11,288.03
4930	Bank of America	Debra Tocarchick: Telephone & Internet, \$295.05; Office supplies, \$228.03; Board meeting supplies, \$71.45; Website domain renewal, \$30.16; Mail courier, \$16.61, Total \$641.30 Maureen Femia: FPPTA dues 2018, \$600.00; Office equipment, \$199.99, Total \$799.99 Paul O'Connell: Educational Symposium 2018, \$2,500.00 Sharra Aaronian: FPPTA Winter School Registration, \$600.00	4,541.29
4931	UBS Financial Services-IRA FBO Scott Friend	Trustee-to-trustee transfer of share plan balance due to separation of service on 1/31/2018; \$68,366.66	68,366.66
4932	UBS Financial Services-IRA FBO Scott Friend	Lump sum distribution of Fund Rate DROP account via trustee-to-trustee transfer to UBS Financial Services – IRA due to separation of service on 1/31/2018; \$575,295.62	575,295.62
4933	Center Coast Capital Advisors, LP Standish Mellon Asset Management, LLC Sands Capital Management, LLC	Inv No. 2017-4, Investment management fee for quarter ending 12/31/2017; \$14,183.50 Invoice No. 88883, Investment management fee for quarter ending 12/31/2017; \$15,282.55 Invoice No. 73522, Investment management fee for quarter ending 12/31/2017; \$44,675.61	74,141.66
4934	Mark R. Callahan	Lump sum distribution of residual share plan account balance due to final allocation; \$2,307.90	2,307.90

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>McInnis Peter J.</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Pompano Beach Police and Firefighters Retirement System
MAILING ADDRESS 2335 E. Atlantic Blvd, Suite 400	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Pompano Beach	COUNTY Broward
DATE ON WHICH VOTE OCCURRED <i>1/10/18</i>	NAME OF POLITICAL SUBDIVISION: City of Pompano Beach MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Pat McNamee, hereby disclose that on Jan 16, 2018:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Pompano Beach Chamber of Commerce, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

purchase of table at Pompano Beach Mayor's "State of the City" address for \$1,000. I am a volunteer board member of the Chamber of Commerce.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2/20/18
Date Filed

Pat McNamee
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.